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**By Brook Valley**

**Church of England Primary School**

September 2020

**Headteacher**

**Mr. Graham Pike**

**BA (Hons), PGCE, NPQH.**

Dear Parent/Carer,

### **September School Re-Opening**

On behalf of all the staff of By Brook Valley CE Primary School, I hope you and your family have had a relaxing and enjoyable summer break. We are very much looking forward to welcoming back all children, including our new reception pupils and other pupils, who will be joining the school for the first time.

I thought I would write to you at this time with some key reminders about the full opening to pupils on **Thursday 3<sup>rd</sup> September.**

We ask you to work with us over the next few months as we get the school up to running at full capacity. Attendance from September will be mandatory for all children. Should you have any queries or concerns then please do email me via the school office. We totally recognise and understand that for some children and adults, the return in September will be an anxious time. As a school, we aim to provide a safe and positive environment, maintain a sense of normality with the recognition that things will be different for us all.

We have been in the process of careful planning for September for the reopening, ensuring that we do this as safely as possible, following the guidance provided by the DfE, Public Health England and Wiltshire Council. The school plans and procedures will be regularly reviewed, with any amendments communicated to you.

**The safety of pupils and staff is our primary concern and this will continue to remain so. The school has put in place a system of controls, adopting measures that will allow us to deliver a broad and balanced curriculum for all pupils, whilst effectively reducing risk and creating an inherently safer environment.**

### **Start Times /Collection Times and arrangements**

To avoid crowding and maintain social distancing, start and end times each day will be staggered. We know this will be challenging for parents but for everyone's safety, the timings must be strictly adhered to. Arrival at and departure from the school site must be prompt and within the 10 minute window.

<b>Year group</b>	<b>Start of school day</b>	<b>End of school day</b>
<b>6</b> (Eagles)	8.45am	2.55pm
<b>5</b> (Kites)	8.45am	2.55pm
<b>R</b> (Owls)	8.45am*	2.55pm*
<b>4</b> (Hawks)	8.55am	3.05pm
<b>3</b> (Ospreys)	8.55am	3.05pm
<b>2</b> (Kestrels)	9.05am	3.10pm
<b>1</b> (Falcons)	9.05am	3.10pm

\*Reception parents please refer to the separate 'Reception Arrangement' letter.

Roots to grow, wings to fly

"They will soar on wings like eagles" Isaiah 40:31

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- The Year 6 class will enter their classroom via the fire exit path (the children know where this is)
- The Year 5 will enter their classroom via the main door by the Headteacher's office.
- All other Year groups will enter their classrooms from the playground as per normal.

Please note that the school car park will continue to be closed to parent vehicles. If blue badge holders need to park in the school, they need to contact the office so arrangements can be put in place. The one-way system will still be in operation, for parents dropping off and collecting their child(ren). We also ask that one parent accompanies their child onto the school premises.

**Pupils will need to bring:**

- Lunch
- Water bottle
- Pencil case (optional)
- Coat (as appropriate)

**Bubble groups, class organisation and moving around the school**

To reduce the risk of transmission, pupils will remain in consistent bubble groups. Following guidance to allow for the resumption of the full range of curriculum subjects, these bubbles will be:

Bubble 1 – Year R

Bubble 2 – Year 1 & 2

Bubble 3 – Year 3 & 4

Bubble 4 – Year 5 & 6

Each year group will be taught in their own class and each bubble will have a designated play area for break and lunchtimes. Teachers and teaching assistants will remain with each bubble.

Movement around the school will be kept to a minimum, bubble groups will not mix within the school day.

**Uniform**

Pupils are expected to wear the correct school uniform, including shoes, when they return in September. However, on the days when their class have PE, they should come to school in their PE kit and trainers/plimsolls rather than their school uniform.

<b>Year group</b>	<b>Up and Under Coaching sessions</b>	<b>PE Day</b>	<b>PE Day</b>
<b>6</b> (Eagles)		Monday	Friday
<b>5</b> (Kites)		Tuesday	Friday
<b>4</b> (Hawks)		Tuesday	Wednesday
<b>3</b> (Ospreys)	Monday	Wednesday	Friday
<b>2</b> (Kestrels)	Monday	Wednesday	Thursday
<b>1</b> (Falcons)	Monday	Wednesday	Thursday
<b>R</b> (Owls)		Monday	Thursday

**Breakfast Club / After School Club Provision:**

Government guidance states that: ‘Schools should consider resuming any breakfast and after- school provision, where possible, from the start of the autumn term.’

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Therefore, before and after school provision (Bubbles) will be available again from Thursday 3 September. 'Bubbles' will be based in the school hall rather than the classroom. Children will be split into two groups - R, Y1 and 2; Y3 - 6. Before school, toast and cereal will be provided; after school, a snack and a hot meal will be provided, though there will be minor adjustments to the menu. If you require a place for your child(ren), please complete a booking form as per normal.

### **Visitors/ Parents/ Carers in School**

**No visitor will be allowed into the school building without an appointment. If you need an appointment, please arrange one via the school office. First and foremost, any communication will be via phone or virtually.**

**We request that all face coverings are removed by pupils and adults who use them, when they arrive at school. Good hand hygiene / handwashing will be available and carried out by all adults and pupils as they enter and leave the school.**

### **School Dinners and lunchtime arrangements.**

In September, we will offer a packed lunch. Staff will deliver meals to the classroom. This limits movement around the school, the use of plates and cutlery and mixing bubbles. It will fit in with the school day, therefore lunch timings will not need to be altered. Please ensure you book the meals by midnight on Wednesday 26 August, or provide your child with a packed lunch from home.

### **Children falling ill in school**

If a pupil displays symptoms, they will be sent home and parents asked to follow the government guidelines on isolation. An unwell child will be moved to a pre- designated room where they will be isolated, with adult supervision. Parents/ carers will be informed and asked to arrange immediate collection. PPE will be worn if contact is required and the space will be cleaned after it has been used. If a pupil displays symptoms and is sent home, then they can and should get a test. As a school, we request that we are informed immediately of test results.

### **Home Learning Contingency Plan**

In the event of a local outbreak, the school or a number of schools may be advised to close temporarily to help control transmission. This may involve a return to remaining open only for vulnerable children and those of critical workers.

Where a class, group or small number of pupils need to self- isolate, or there is a local lockdown requiring pupils to remain at home, the school will offer remote education through access to online and offline resources linked to the curriculum sequence for each year group.

### **Contact Numbers**

Please ensure we have your up-to-date contact numbers. If they have changed over the closure period, please contact the school office on 01249 783006 or via email [admin@bybrookvalley.wilts.sch.uk](mailto:admin@bybrookvalley.wilts.sch.uk)

### **As a parent/ carer, please remember the following points:**

- If your child is ill (any illness) keep them at home
- If you suspect your child or a member of your family has Coronavirus, keep them home, self-isolate for 14 days, get tested and inform the school
- Teach your child about social distancing
- Ensure your child can wash their own hands thoroughly
- Make sure your child ALWAYS flushes the toilet and knows the importance of this
- Maintain social distancing in the community to minimise the risk of infection spreading in to the school

If the guidance to schools does change or there is a local lockdown, we will inform and provide you with as much notice as possible.

If you have travelled abroad over the holidays and are subject to self-isolation / quarantine, please contact the school office to inform us. Rules and information are published on [www.gov.uk](http://www.gov.uk) under 'Travel advice: Coronavirus (COVID-19)'.

On a personal note, I am excited and very positive about the start to the new academic year. I look forward to meeting you and your family in due course.

Yours sincerely,

*Mr Graham Pike*

Headteacher