



Key Workers

During Term Time

By Brook Valley will continue to provide wrap around care for children of **key workers who can make no other provision for their child**. This will include Breakfast Club from 8.00 a.m. and After School Club until 5.45p.m. We will also be able to provide a cooked school lunch. If you do not already receive free school meals, you will need to pay for this in the normal way. Alternatively you can provide a packed lunch for your child.

During School Holidays

In the school holidays we will provide care for children of key workers from 9.00 am to 3.15 pm. We are unable to provide breakfast or after school club care in the holidays as it will be just teaching staff volunteering to work. During the school holiday period, parents will need to provide a packed lunch for their child as no school meal service will be available. The school will not be open at weekends or on bank holidays so no provision is available for key workers at these times.

What will care look like?

We will not be teaching children but will be supervising them while they complete their daily home learning. Alongside this we will provide art/craft and physical exercise.

I am a key worker. How do I access this provision at the school?

If you are a key worker (see attached letter outlining listed occupations) then please complete the attached forms and return them **by 1.00 pm on Saturday 21 March**. Please only book this provision if you are not able to keep your child in the safety of their own home.

Key worker Declaration Form

We require that you give details of your occupation and contact details of your employer as we may need to check your status with them. Please do not think this is because we do not trust you but we have to be able to demonstrate that we are providing this care for key workers.

Booking Form

You will need to book the care slots that you need for next week (23-27 March 2020). This is to ensure we have adequate staffing in place to keep your child safe. We know that your shifts are likely to change in response to need, so you will be able to complete a separate form each week, always submitting it by 1.00 p.m. on a Friday. These will be sent to you by email.

All forms must be returned by email to admin@bybrookvalley.wilts.sch.uk . We **MUST** have this information electronically.

Roots to grow, wings to fly

"They will soar on wings like eagles" Isaiah 40:31

**Registered Address: By Brook Valley Academy Trust, The Street, Yatton Keynell, Wiltshire,
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**Registered in England and Wales
Company Registration No. 8020467**