



By Brook Valley C of E Primary School

Breakfast, Morning and Bubbles After School Club Terms and Conditions

- Places are allocated on a first come, first served basis.
- Places are limited to 40 in both clubs. (20 on Fridays and 16 at 7.45am)
- Places for both Breakfast and Bubbles Clubs need to be booked online using ParentPay and paid for in advance (within 15 minutes of booking or sessions will be cancelled).
- Places can be booked up until 12 noon the day before.
- You need to let the school office know if you intend to use childcare vouchers as the booking will need to be made for you.
- If bookings are made via the office because you use childcare vouchers, users of the clubs **agree to pay a monthly amount** to ensure the balance is cleared before the end of Terms 2,4 and 6.
- Charges for the clubs are as follows:
 - Breakfast and Morning Club**
 - 7.45am start including Breakfast **£5.50**
 - 8.00am start including Breakfast **£4.50**
 - 8.20am start no Breakfast **£2.50**
 - Bubbles After School Club**
 - 3.15 – 4.00pm (including snack and drink at end of school day) **£4.50**
 - 3.15 – 5.00pm (including snack and drink at end of school day) **£8.50**
 - 3.15 – 5.45pm (including snack and drink at end of school day and light tea at 5.00pm) **£12.50**
- If a child is dropped off early for the 8.20am session then parents will be charged for the 8.00am session even though breakfast is not taken.
- The 4.00pm and 5.00pm sessions can only be booked if your child has attended Bubbles from 3.15pm or has attended a sports club e.g. PH Sports/Dance club.
- If parents are late to collect their children then they will be charged for the following session as well.
- If parents are later than 5.45pm (or 5.00pm on a Friday) we reserve the right to charge an additional fee of £10.00 to cover unplanned staff overtime.
- Behaviour expectations will be consistent in line with the By Brook Valley Behaviour Policy. Bookings may be withdrawn if the pupil(s) conduct is inappropriate, or the parent/carer will be asked to collect early. This is to ensure the Health & Safety of the individual, other pupils and of the staff supervising the provision.
- Once a booking has been made and paid for and subsequently needs to be cancelled, two weeks notice is required via email to the school office.
- There is no sibling discount.
- If your child does not attend, you will still be charged for the session unless your child is ill. In this case you must contact the school office who will be able to cancel the session for you.
- The school reserves the right to make changes to the provision of the club due to unforeseen circumstances (e.g. staff absence).
- Please note that there is no after school club on the last day of Term 2, Term 4 and Term 6.